



MEICOR
PROPERTY MANAGEMENT

LAWYER & NOTARY DOCUMENT REQUEST FORM

SALE RE-MORTGAGING ADD NAME TO TITLE FAMILY TRANSFER OF TITLE ONLY

FIRM REQUESTING: _____

ADDRESS: _____

EMAIL: _____ PHONE: _____

STRATA PLAN #: _____ DATE OF REQUEST: _____ PID # _____

CIVIC ADDRESS: _____

STRATA LOT#: _____ DISTRICT: _____ TOWNSHIP: _____ SECTION: _____

SELLER NAME(S): _____

OWNER TO RESIDE IN STRATA LOT: YES NO CLOSING DATE: _____

PURCHASER NAME(S): _____

IF NOT PLEASE PROVIDE PURCHASER'S MAILING ADDRESS: _____

PURCHASER PHONE & EMAIL: _____

DOCUMENTS REQUESTED AND APPLICABLE FEES: Document orders will be processed within TWELVE (12) CALENDAR DAYS (per Sections 35, 36 and 59 of the Strata Property Act) from the date of receipt. All orders are payable to Meicor Property Management. All orders are subject to applicable taxes. **Form requests received after 3:00pm will be deemed to have been received on the following business day.**

FORM FEES: **FORM B:** \$ 35.00 + Taxes **FORM F:** \$ 15.00 + Taxes

RUSH FEES: (circle applicable if this is a rush) **RUSH FEES APPLY IN ADDITION TO REGULAR ORDER CHARGES**

24 Hours	2 Business Days	3 Business Days	4 Business Days
\$100.00	\$75.00	\$60.00	\$50.00